



# Washoe County Employees Association

639 Isbell Road, Suite 350 Reno, Nevada 89509

## Executive Board

Justin Norton ~ William Mantle ~ Jessica Adams-Lopes ~ Kathie Maestas  
*President Vice President Secretary Treasurer*

## Board of Directors

Blaine Clements ~ Monica McKee ~ Mia Collins ~ Matt Polley ~ Anne Stoll-Truelock ~ Todd Kirsten ~ Sharilee Thomas

## Staff

Don Gil Elene Manor  
*Lead Labor Representative Administrative Assistant & Labor Representative*

## BOARD OF DIRECTORS MINUTES

August 13, 2025 5:30 pm

Pursuant to the WCEA Bylaws, Article X, Section 2, the minutes will be posted at [wcea.us](http://wcea.us).

1. Roll Call – **Present** – *Justin Norton, William Mantle, Jessica Adams-Lopes, Blaine Clements, Don Gill, Kathie Maestas, Mia Collins, Monica McKee, and Anne Stoll-Truelock*  
**Absent** – *Todd Kirsten and Matt Polley*
2. Guest Introductions – *None*
3. Public Comment [*Comments will be heard under this item and will be limited to two minutes per person and may pertain to matters on and off the Board agenda*]- *None*
4. Closed session to review confidential labor & employee matters.
5. Approval of July 9, 2025, Minutes - [*Motion: Will, 2<sup>nd</sup> Jessica*]
6. Approval of July 9, 2025, Treasurer’s Report – [*Motion: Will, 2<sup>nd</sup> Jessica*]
7. Review motions and votes conducted by the Board since the previous meeting [For Possible Action] - Motion to sponsor a lunch for the Treasurer's office to be coordinated by Elene and not exceed \$200 in value as thanks for their support in selling Wild Island Tickets. (Motion: William, 2nd Matt; Passed unanimously)
8. Total Membership: 1,396 members – 79.6% (1,754 eligible members) *subject to change*

### Continuing Agenda [*For Possible Action*]

1. Art of Childhood Event (Jessica)
  - Event is this Friday the 15<sup>th</sup> from 5:30pm to 9pm.
  - Most of the BOD will be in attendance.

### New Business [*For Possible Action*]

1. PD Employee Survey (Closed Session) (William)
2. 2024 WCEA Election (Justin)



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- a. Seats up for election: President (currently held by Justin Norton), Treasurer (currently held by Kathie Maestas), and 3 seats on the Board of Directors (currently held by Blaine Clements, Anne Stoll-Truelock, and Todd Kirsten)
  - Nomination deadline is 5pm on August 18<sup>th</sup>.
  - Bios will be posted on the WCEA website for the All Members meeting on September 24<sup>th</sup>.
3. General Membership Meeting (BOD)
  - Meeting will be held at 5:30pm on September 24<sup>th</sup>.
  - The Agenda will be posted to the website.
  - Members are encouraged to Zoom into the meeting.
4. Executive Board Discretionary Spending Limits (Justin & William)
  - Historically there are no parameters on the BOD approving small amounts of expenditures.
  - The BOD will proceed to be transparent and report line items with a \$250 cap per month on miscellaneous expenses.
  - Motion to report line items, at each meeting going forward, with a singular limit of \$250 or less. (Motion: Kathie, 2<sup>nd</sup> Anne; passes unanimously)

## Committee and Informational Reports

Board of County Commissioner (BCC) (Justin)

- Nothing to report.

Sheriff's Office Citizen Advisory Committee (Justin)

- Nothing to report.

Deferred Compensation Committee (Justin, Monica)

- Fees charged to members will be refunded in the next few months.

Member Committee (Todd)

- Nothing to report.

Employee Management Relations Board (EMRB)(William)

- Nothing to report.

HR Representatives (Justin)

- Nothing to report.

Insurance Negotiating Committee (INC) (Anne, Kathie, & Blaine)

- Discussion on distribution of funds to OPEB.
- Anne will ask Ashley if she can show what funds are being filtered into the health benefits.
- Discussion on next year's premiums due to budget cuts.
- The board mentioned having the HD, HP, and HSA card in the contract is positive since the county must fund 85% of the deductible.

Job Evaluation Committee (JEC) (William, Mia & Matt)

- A practice meeting will be held in September.

Public Employees' Retirement System (PERS) (Blaine & Kathie)

- PERS Lunch and Learn will be scheduled on October 6<sup>th</sup> or 9<sup>th</sup>, depending on what room is available.
- Session will start at 9am. More information TBA.



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Washoe County Safety Committee (Anne)

- Anne asked about plans for the 350 Center Street garage entrance and exit but did not receive a clear answer. She was told there would be plenty of signage and notifications for employees and the public regarding the changes.

Working Assembly of Governmental Employees (WAGE) (Matt)

- Liz Baker resigned.
- There has yet been no scholarship information disseminated to the BOD.
- Fall Assembly will be held in California.

**One Last Thing** – Wild Island ticket sales have been a huge hit and success. Sales will be wrapping up at the end of August.

**Adjourn at 7:33pm**

Next meeting: September 24, 2025