



# Washoe County Employees Association

639 Isbell Road Suite 350 Reno, NV 89509

## Executive Board

Justin Norton   David Kelly   Kathie Maestas   Michael Touhey  
*President*   *Vice President*   *Secretary*   *Treasurer*

## Board of Directors

Jacob Jensen   William Mantle   Matt Polley   Ron Souza   Anne Stoll-Truelock   Kelly Tracy   Gary Zaepfel

## Staff

Don Gil   Elene Manor  
*Lead Labor Representative*   *Administrative Assistant & Labor Representative*

## BOARD OF DIRECTORS MINUTES

October 12, 2022 5:30 pm

**Pursuant to the WCEA Bylaws, Article X, Section 2, the minutes will be posted at [wcea.us](http://wcea.us).**

1. Roll Call – **Present:** Justin Norton, David Kelly, Gary Zaepfel, William Mantle, Kathie Maestas, Mike Touhey, Matt Polley, Jake Jensen, Ron Souza, Anne Stoll-Truelock, and Don Gil  
**Absent:** Kelly Tracy
2. Guest Introductions – Sarah Crumby (audit presenter), Monica Liebgott, Jessica Adams, and Undersheriff Jeff Clark
3. Public Comment [*Comments will be heard under this item and will be limited to two minutes per person and may pertain to matters on and off the Board agenda*]
4. Closed session to review confidential labor & employee matters
5. Approval of September 21, 2022 Minutes (Motion: William Mantle; 2<sup>nd</sup> Gary Zaepfel)
6. Approval of September 2022 Treasurer’s Report (Motion: Dave Kelly; 2<sup>nd</sup> William Mantle)
7. Review motions and votes conducted by the Board since the previous meeting [*For Possible Action*] - none

### **Continuing Agenda** [*For Possible Action*]

1. 50/50 cost savings and request for information follow up (Dave)
  - Dave is ready to send the request to HR.
  - The board will be informed of the response when received.
2. WCEA sponsored events (Justin & Mike)
  - Start booking tickets early next year for other events.
  - ACES tickets will be available, but in a different format for the 2023 season.
3. Updated new employee orientation (BOD)
  - Two orientations so far.
  - The WCEA is not involved in orientation at this point, so the board is brainstorming ways to reach out to new employees about the benefits of joining the WCEA.
  - Justin suggested to get the names of employees who are not members (by department) and disseminate information about the WCEA per department.
  - It’s helpful to follow up with new employees after orientation to make sure they know about the benefits of joining the WCEA.
  - Justin will follow up with Elizabeth in HR regarding role of WCEA in new employee orientation.



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4. Mike Langton Contract (BOD)
  - Nothing to report.

## **New Business** *[For Possible Action]*

1. Review and certify 2022 WCEA Election Results (Justin)
  - Winner for Vice President – David Kelly (96% of votes)
  - Winner for Secretary – Kathie Maestas (65% of votes)
  - Winners for Board of Directors Seats – Gary Zaepfel (358 votes); Matt Polley (321 votes); Jessica Adams (289 votes); Monica Liebgott (288 votes)
  - Motion to certify WCEA Election Results: (William Mantle; 2<sup>nd</sup> Mike Touhey)
2. Induction, social hour, or dinner (Kathie)
  - Social hour or a sit-down dinner was suggested by Kathie.
  - Gary suggested to rent out the back space of “Craft” in Midtown and have it catered.
  - Gary will form an Ad Hoc Committee and get the particulars to report back to the board.
3. Committee update, (Kathie)
  - Tabled until next month.
4. Labor Fest update, (William)
  - It was well attended.
  - Good structure and systems in place; lots of foot traffic.
  - William suggests that we look into a booth for next year’s event.
5. Fiscal Year 2022 audit (Mike & Outside Auditor)
  - Sarah Crumby, the CPA from Cupit, Mulligan, Ogden & Williams, presented the WCEA audit findings to the board.
  - Justin will post the report on the website.
6. WAGE Conference (Jake)
  - Nothing to report.
7. WCEA swag for members (Justin)
  - Nothing to report.
8. Membership Drive (Kathie)
  - BOD will look at a future date to solicit new members with either a coffee booth, raffle giveaway, or another event (TBD).
  - Justin will get a list of non WCEA members to contact before the membership drive.

## **Committee and Informational Reports**

Board of County Commissioner (Elene)

- Nothing to report.

Sheriff’s Office Citizen Advisory Committee (Justin)

- Has not met.

Deferred Compensation Committee (Justin)

- Has not met.

Donation Committee (William, Matt, Dave, & Kelly)

- Nothing to report.



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Employee Management Relations Board (Matt)

- Nothing to report.

HR Representatives (Justin)

- Have not met.

Insurance Negotiating Committee (Kathie & Anne)

- Meeting next week.
- Discussion RE: Issues with Hometown Health.
- E-mail will go out to members to watch their EOBs.
- Open enrollment begins November 1<sup>st</sup>.
- William will investigate other RX carriers in the state and report back.

Job Evaluation Committee (Gary)

- Nothing to report.

Public Relations (Dave)

- Nothing to report.

Public Employees' Retirement System (Mike)

- Lunch and Learn invite was sent out for members to attend on 10/26.
- Lunch will be served.
- Mike will look into recording the presentation for those who cannot attend in person.

Washoe County Safety Committee (Anne)

- Nothing to report.

Working Assembly of Governmental Employees (Jacob)

- Nothing to report.

## One Last Thing

Discussion to support Undersheriff Clark. BOD will revisit next month.

Justin welcomed the new board members and gave a warm thank you to Kelly and Anne, who will be leaving the board. Thank you so much for your service at the WCEA.

**Adjourned at 7:27pm**

Next meeting: November 9, 2022



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