



Washoe County Employees Association

80 Continental Dr., Ste 103 Reno, Nevada 89509

Executive Board

Justin Norton David Kelly Kathie Maestas Mike Touhey
President *Vice President* *Secretary* *Treasurer*

Board of Directors

Jake Jensen William Mantle Matt Polley Anne Stoll-Thompson Ron Souza Kelly Tracy Gary Zaepfel

Staff

Don Gil Elene Soumbeniotis Manor
Lead Labor Representative *Administrative Assistant*

BOARD OF DIRECTORS MINUTES

January 12, 2022 - 5:15 pm

80 Continental Drive, Suite 103 Reno Nevada 89509

Pursuant to the WCEA Bylaws, Article X, Section 2, the Minutes will be posted at wcea.us.

1. Roll Call: **Present** – Justin Norton, Anne Stoll-Thompson, Gary Zaepfel, William Mantle, Ron Souza, Kathie Maestas, Jake Jensen, Kelly Tracy, and Don Gil
Absent – Matt Polley and Mike Touhey
2. Guest – N/A
3. Public Comment [Comments will be heard under this item and will be limited to two minutes per person and may pertain to matter on and off the Board agenda].
4. Closed Session
5. Approval of December 8th, 2021, Minutes, (Motion: Dave Kelly; 2nd William Mantle)
6. Approval of Treasurer's December Report. Mike is absent, so table until next meeting.
7. Review Motions and Votes conducted by email by the Board since last meeting. None.

Continuing Agenda

1. Request For Information follow up, (Tabled until docs received) (Dave)
2. 3rd Party Auditor discussion, (Tabled until docs received) (Gary)
3. Political Action Committee Bylaws update (PAC), (William)
 - Remove etc. on the purpose of the organization (be more specific).
 - William made grammar and spelling corrections.
 - Article 3 – Format and leadership is the same as the WCEA Board
 - Take out Article 4? Justin remarked that it should be clearly stated.
 - Add a questionnaire, interview, how to solicit endorsement, etc.
 - Article 9 – Any request needs to be before the PAC Board.
 - William will make more revisions and send to the Board for an e-mail vote.
4. Review WCEA travel policy, (BOD)
 - Language clean up.
 - What happens if travel gets canceled? WCEA will get reimbursed.
 - William asked if traveler could purchase in advance? Yes, registration for conferences can be changed to others. The only concern is the advance purchase of flights.
 - Approval of Travel Policy, (Motion: William Mantle; 2nd Kathie Maestas) All in favor.

New Business

1. Potential Membership Drive, (Justin & Kathie)

- Good turnout, in the past. Referral to WCEA, members get free movie tickets.
 - Flesh out idea for next meeting.
 - When and what do we want to give? Suggestions are \$20 Amazon gift cards and dues forgiveness.
 - Initiate in the month of February.
 - Approval of Membership Drive, (Motion: Dave Kelly; 2nd Anne Stoll-Thompson) All in favor.
 - Justin and Dave will coordinate e-mail to members.
2. Dues Refund for WCEA ineligible employee, (Justin)
 - Member was hired into a new position in 2019 and joined WCEA but was never an actual member, due to classification of position.
 - Paying dues the entire time and reached out for representation. WCEA acknowledged that the position made her ineligible for WCEA benefits.
 - She has paid \$441 in dues but was never eligible to be a member. She is requesting a refund.
 - Anne looked up her subgroup and she is set up as an eligible member. Elene will call HR and follow-up with them to make sure she is in the system correctly.
 - The WCEA application will be updated to reflect that it is up to the employee to know whether their position is covered by the WCEA.
 - Table until next meeting until we get clarity.
 3. Donation Committee for upcoming year, (BOD)
 - William, Matt, and Dave will work on ideas. Anyone can join the committee.
 4. WAGE Conference, (Jake)
 - Table until next meeting.
 5. Wendy “thank you” gift, (Kathie)
 - Gift card and thank you note for your service.
 - \$100 prepaid Visa Card.
 - William motion to purchase, 2nd by Kathie. All in favor.
 - Elene will purchase the cards and have Board to sign.
 6. 2022 Scholarship Essay Topic, (Mike & Elene)
 - Table until next meeting.
 - Start brainstorming topics.
 7. Upcoming Contract Negotiations, (BOD)
 - Justin sent letter to Patricia, and she acknowledged.
 - Dave motioned for Justin to lead negotiations; 2nd Gary. All in favor.
 - Justin will send a draft of survey to review and test. Send to members next week.
 - Elene will update negotiations binder.

Committee Reports

Board of County Commissioner (BCC), (Elene)

- Uploaded Treasurer’s Stat Report on the Incline Village Settlement.
- Payment of refunds and interest since last update in the amount of \$3,768,611 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019. Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al

Citizen Advisory Committee, (Justin)

- Have not met.

Deferred Compensation Committee, (Justin)

- Have not met.

Government Employee Management Relations Board (EMRB), (Matt)

- Absent

HR Rep, (Justin)

- Have not met.

Insurance Committee Meeting (INC), (Kathie & Anne)

- Helped a member override her specialist visit out-of-state.

Jobs Evaluation Committee (JEC), (Gary)

- Nothing to report.
- Extensive Agenda last month.

Public Relations, (Dave)

- Nothing to Report.

Public Employees' Retirement System (PERS), (Mike)

- Absent.

Safety Committee, (Anne)

- Meet next week.

Working Assembly of Governmental Employees (WAGE), (Jake)

- Absent.

One Last Thing

Dave asked about the office space and lease...We have until March 2023, with no rate change.

Adjourn at 7:06pm

Next Meeting: February 9, 2022

