



Washoe County Employees Association

Executive Board

John Lewis David Kelly Kathie Maestas Justin Norton
President Vice President Secretary Treasurer

Board of Directors

Cheryl Bennett William Mantle Ron Souza Anne Stoll-Thompson Mike Touhey Sarah Turner Gary Zaepfel

Staff

Wendy Leonard Michelle Budd
Lead Labor Representative Office Administrator

BOARD OF DIRECTORS MEETING MINUTES

February 12, 2020

Present: Cheryl Bennett, David Kelly, John Lewis, Kathie Maestas, William Mantle, Justin Norton, Ron Souza, Anne Stoll-Thompson, Mike Touhey, Gary Zaepfel

Absent: Sarah Turner

Staff Present: None

CALL TO ORDER: 5:17 p.m.

ROLL CALL

APPROVAL OF MINUTES FROM JANUARY MEETING

On motion by William, seconded by Anne, which motion duly carried, the Board approved the minutes of the January 2020 meeting.

TREASURER'S REPORT

Justin reviewed the financial reports with the Board.

On Motion by David, seconded by Ron, which motion duly carried, the Board approved the Treasurer's Report.

OLD BUSINESS

Grievances

Item postponed until the March meeting.



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State Holiday Grievance

Item postponed until the March meeting.

INC Neutral Party Name

Cheryl said WCEA doesn't need to name a neutral party until June and noted that the neutral party will represent the INC as a whole and not just WCEA. Cheryl said she will discuss this with the INC at the April meeting. Justin and David stressed the importance of getting information from the INC as soon as possible so that the deadline is not missed.

WAGE Spring Conference

Cheryl advised the Board that she will be the only person from WCEA attending the March conference in San Diego, and she noted that the fall conference will be in Memphis this year.

WCEA Website

Justin spoke about the new website and noted that there was an issue with the licensing that he had to take care of, but now that it is resolved, he will complete the updates for the new website.

New Employee Orientation (NEO)

Kathie said she will send Michelle the list showing which board members are covering each monthly presentation so that Michelle can send reminders to the board members prior to the meeting dates.

Facebook Change

Justin said the new Facebook page is active. He mentioned that he posted a few items on the new page and reminded the Board that they can now post items also. He also noted that he will notify the winners of the Facebook raffle contest. Prizes include two \$25 gift cards to Amazon and WCEA swag.

Standard Signature, Email, Social Media

Mike suggesting adding a Facebook link to the Board signatures when emails are sent to members. He passed around a suggested format and design. David suggested adding a Twitter link and a link to the website also. Mike said he will work on the updates.

Bylaws Membership Approval

Justin announced that the members approved the changes to the bylaws.

PERS Presentation

Cheryl advised the Board that the next PERS presentation is set for March 16th in the Health Department Conference Room at noon. Cheryl will send an email to the members about the event and will ask them to RSVP so she knows how much food to order. She plans to schedule a presentation at the Sheriff's Office also.



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Cheryl also said that she reached out to the last presenter regarding the contact phone number on the business cards he gave out at the last presentation. Members were not receiving return phone calls when they called the number on the business card. The presenter said that members should contact a PERS counselor if they have specific questions related to retirement. Anne suggested that the presenter bring business cards for PERS counselors to the next presentation so members know the correct person to contact with follow-up questions.

Scholarship

Mike, Sarah and William are working on the scholarship essay question and scholarship application for the website.

County Manager Meet & Greet

John said he is waiting to hear back from the Manager's Office regarding a date for the meeting.

FOIA Request

David advised that he reached out to Mike Langton regarding the FOIA request and is waiting for a response.

NEW BUSINESS

Square Credit Card Reader for Movie Tickets

Kathie asked the Board for input regarding ordering credit card readers from Square so that members can use credit cards when purchasing movie tickets. She discussed the fees associated with the readers and said there is also a company called Venmo that offers the readers, but Justin said Venmo has security issues. Ron and Cheryl said they don't sell enough tickets to justify the costs of the credit card service. Gary suggested that Michelle check with the theatres to see if they would give WCEA members discounts at the door if members show their identification.

OPEB

Kathie said she is gathering information regarding this item.

CORRESPONDENCE/ANNOUNCEMENTS

No correspondence this month.



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COMMITTEES

Public Relations Committee

No updates.

PERS Committee Update

No updates.

BCC Committee Update

John read the BCC report to the Board.

Insurance Negotiation Committee

The next INC meeting is in April.

Safety Committee

Anne said the Safety Committee tabled information regarding code 65 and they are waiting for the Manager's Office to update it. They will be going over the fire prevention plan changes next quarter, and they reviewed mass notification software that they are considering purchasing.

HR Rep Meetings

No updates.

JEC

Gary said the JEC has many meetings scheduled this budget cycle. He also noted that during the last meeting, two new job classifications were approved and the JEC took a tour of the dispatch center.

Deferred Comp Committee

Justin said he attended his second meeting since being appointed to the committee. He noted that the auto-enroll is working well and that Darrell Craig is still on the committee, but he stepped down as Chair at the today's meeting.

One More Thing

- The Executive Board discussed the meeting they had with Commissioner Jung.
- Kathie noted that she will be out of the office next month so she asked Justin to send out and post the agenda for the board meeting.

Meeting adjourned at 6:12 p.m.