



# Washoe County Employees Association

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## Executive Board

John Lewis David Kelly Kathie Maestas Justin Norton  
*President Vice President Secretary Treasurer*

## Board of Directors

Jake Jensen William Mantle Matt Polley Anne Stoll-Thompson Mike Touhey Kelly Tracy Gary Zaepfel

## Staff

Wendy Leonard Elene Soumbeniotis Manor  
*Lead Labor Representative Administrative Assistant*

## **BOARD OF DIRECTORS AGENDA** **December 9, 2020 - 5:15 pm**

**Pursuant to the WCEA ByLaws, Article X, Section 2, the Agenda will be posted on the [wcea.us](http://wcea.us).**

1. Establish Quorum
2. Attendance – **Present:** Matt Polley, Kathie Maestas, John Lewis, Kelly Tracy, Anne Stoll-Thompson, William Mantle, Mike Touhey, Gary Zaepfel, Justin Norton, Jake Jensen, and Wendy Leonard  
**Absent:** David Kelly
3. Swearing in Board Member Jake Jensen
4. Guest- N/A
5. Public Comment [Comments will be heard under this item and will be limited to two minutes per person and may pertain to matter on and off the Board agenda].
6. Closed Session
7. Approval of November 4, 2020 Minutes (Motion: Kathie Maestas; 2<sup>nd</sup>: Mike Touhey)
8. Approval of Treasurer's November Report (Motion: William Mantle; 2<sup>nd</sup>: Anne Stoll-Thompson)

### **Continuing Agenda**

1. Grievances, [For Possible Action] (Wendy)
2. Monitor for Webinar/Training, [For Possible Action] (Wendy)
  - Kathie and Anne motion to purchase new video equipment for the WCEA Office. All in favor – passes.
  - Expense will be no higher than \$2,800 for a 72-inch monitor, computer, and Bluetooth.
  - Wendy will follow up with Orion Technologies.
3. Nurse's Contract, [For Possible Action], (BOD)
  - Need to change language in contract.
  - WCEA will represent nurses.
  - Kathie will forward the contract to the Board and put on the Agenda for next meeting to discuss language changes.



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4. WCEA Website, (Justin)
  - Kathie and Justin met last week to look at layouts and pages.
  - Board needs to send bio to Kathie for Website (3-6 lines).
  - Give feedback to Justin regarding Website.
5. PAC ByLaws, [For Possible Action] (Kathie)
  - Kathie will send out to Board for review.
  - For changes, reach out to Justin or Kathie.
  - Track changes on document, when applicable.
  - WCEA files will be available to the WCEA Board via a OneDrive Shared account.
  - Elene will set this up for the Board.
6. FOIA Request, (On Hold), (Dave)
  - Not present. Nothing to report.

## **New Business**

1. Citizen Advisory Committee, (John)
  - Sherriff is mailing invitations to various members to join committee.
  - Meeting with Legislature in February to move forward.
  - Continuing with outreach.
2. Oath change, (John)
  - Paired down lengthy oath and swore Jake Jensen in with new document.
3. WCSD help, (BOD)
  - Employees will not be helping WCSD.
  - Concerns that those employees on admin. leave with pay, should be routed to help those departments that are currently drowning.
  - Health, IT, and Coroners Departments are in desperate need of people.
4. 2021 February NV Legislature session, (BOD)
  - Gary spoke about SP13 – Local Governments want to increase ending fund balance to a 25% increase.
  - They are revisiting this issue in the next session.
5. Quarterly Budget Reports, (BOD)
  - Elene will keep a file in the office and send out reports on the Shared OneDrive.
6. Government Employee Management Relations Board (EMRB), (Kathie)
  - Matt Polley will start to listen in on EMRB meetings and report back to the Board.
  - Next EMRB meeting is on December 17<sup>th</sup>.
7. CBIZ Webinar (Employer Legislative Update), (Kathie)
  - Kathie attends them regarding the INC. She is going to propose a Health Plan Initiative to lower premiums for members.
  - Medicare Rebates (Part D).
  - Track Legislative Bills in January to bring up to the INC in 2021.

## **Committee Reports**

1. BCC Meetings (Elene)
  - Nothing to report.



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2. Deferred Comp Committee (Justin) HR
  - Have not met. Keep on Agenda.
3. Rep Meetings (Justin)
  - Nothing new since open enrollment.
4. Insurance Committee Meeting (Kathie & Anne)
  - Nothing new.
5. JEC (Gary)
  - Virtual meeting on December 10<sup>th</sup>.
  - New position request in Sherriff's Office; two reclassification requests in Juvenile Services; reclassification request in Sherriff's Office.
6. Public Relations (David)
  - Not present. Nothing to report.
7. Public Employees' Retirement System (PERS) (Mike)
  - ½% increase in PERS for next year.
  - ¼% hit on COLA.
  - Mike reached out to Walter Zeron from PERS to collaborate a "lunch and learn" for employees.
8. Safety Committee (Anne)
  - Met on November 19<sup>th</sup>.
  - Reviewed accident reports (nothing unusual).
  - Code 65 updates are still stuck in the Manager's Office (tabled once again).
  - Board needs to appoint an alternate for the Safety Committee. Jake Jensen volunteered for the alternate position. Gary nominated Jake and William 2<sup>nd</sup> the motion. All in favor.

## **One Last Thing**

- Member called and thanked the Board for the identity theft protection. Question came up regarding how employee documents are tracked; for example, Beneficiary Forms, since there was a breach with one of our members. Member will speak to Anne regarding concern and tracking of documents.

Adjourned at 6:42pm.

Next meeting: January 12, 2021



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80 Continental Dr., Ste 103 Reno, Nevada 89509

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